

## Guidance for Filming Lessons

Filming lesson content and sharing with pupils can improve the engagement of pupils and can be beneficial in providing clear instruction and modelling of lesson content.

In terms of how we share video content, an alternative, slightly safer method than via Office 365 Teams is to upload the videos to a video sharing site, such as Microsoft Stream (Team channel), YouTube (Private Channel) or Vimeo. Another option could be to store the video within the J2E structure and sharing the link (The video will have to be made public). These do not allow the user to download the videos without illegally downloading them using an online downloader

Top tips for producing video content:

- Test Camera and Microphone to ensure good picture and sound quality
- Try not to be in the video for large amounts of time – use a screencast (Video of your computer screen) or a clear background. This is unavoidable in some videos (PE etc.) Use the whiteboard and annotation tools to improve engagement
- Lesson duration should be kept as short as possible dependant on targeted age group, ability level and lesson content
- Have a minimum amount of people within the video – avoid using children
- Be conscious of background environments and others in the room
- Ensure the video is “moderated” before uploading the video

<b>Description</b>	<b>Link</b>
How to record videos using PowerPoint	<a href="#">PowerPoint Recording</a>
How to access ScreenCastify through HWB	<a href="#">Accessing ScreenCastify</a>
How to use ScreenCastify to record	<a href="#">Using ScreenCastify</a>
How to record videos through Microsoft Stream	<a href="#">Using Microsoft Stream</a>